



Mauritius Gymkhana Club

Vacancy Announcement

Post of Assistant Club Manager

The Mauritius Gymkhana Club is looking for an Assistant Club Manager with “inter alia” the following **Skills / Competencies**:

- Strong leadership and management skills
- Strong Communication skills
- Solution-oriented and ability to deal with conflict resolution
- Established knowledge and experience of the food and hospitality industry

Duties

- Ensuring that each department meets its goals and objectives by setting standards and monitoring performance
- Coordinating with the different departments to ensure that all projects are completed on time and within budget
- Assisting departments in developing and implementing creative strategies to increase revenues
- Establishing policies and procedures for the different departments to ensure efficient operations while maintaining quality standards
- Overseeing day-to-day business operations of the club to ensure that it is running smoothly

Requirement:

- At least 10 years' work experience within the hospitality industry - inclusive of management experience.
- A knowledge of F&B Management and Public Relations would be an advantage

Remuneration:

- Negotiable – An attractive package will be offered to the right candidate

Application Procedures:

- Applications should be submitted at latest by noon on Wednesday 24th April 2024 by mail at secretary@mgc.mu or by post or hand delivered at the Mauritius Gymkhana Club, Suffolk Road, Vacoas
- Mention should be made “*Assistant Club Manager*” on the top left hand corner of the envelope

***Mauritius Gymkhana
Club Tel: 660-1844
Suffolk Road, Vacoas***